

BRITTNEY COUNCIL

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☎ (615)881-5264

📍 Nashville, United States 37207

PROFESSIONAL SUMMARY

Knowledgeable professional with 13 year of experience in the retail industry. Offers excellent communication and organizational skills, with talents for negotiating and building relationships with vendors. A dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

EDUCATION

Belmont University
Nashville, TN • 05/2014

Bachelor of Arts: Fashion/Apparel Design

ONLINE PORTFOLIOS, PROFILE

- www.linkedin.com/in/brittneycouncil
- www.brittneycouncil.com

SKILLS

- Data Entry
- Self-Motivated
- Teamwork and Collaboration
- Flexible and Adaptable
- Decision-Making
- RMS Software Proficiency
- Congos Software Proficiency

PROFICIENT IN

- Adobe Illustrator
- Adobe Photoshop
- Microsoft Office

WORK HISTORY

Kirkland's Home - Assistant Buyer
Brentwood, TN • 10/2022 - Current

- Supports 2 categories including Textiles and Fragrance.
- Support data entry needs for 2 categories in division including, but not limited to SKU set up, PO entry/maintenance, and overall data accuracy.
- Work collaboratively with categories via strong verbal and email skills
- Maintain photo database for SKUs.
- Manage samples ensuring samples are properly tagged and organized.
- Ensure inbound samples are unpacked and stored when samples have arrived.
- Execute all tasks with strong attention to detail.
- Analyzed sales and inventory data to determine purchasing needs and reorder points.
- Has also worked in not only Textile and Fragrance but Lamps, Housewares and Decorative Accessories.

Belmont University - Adjunct Faculty
Nashville, Tennessee • 08/2021 - Current

- Teaches Fashion Illustration I & II
- Teaches students how to demonstrate advance skill level of design that meets professional standards in the fashion industry and specialized markets.
- Teaches students how to successfully produce quality products.
- Teaches students how to proficiently communicate using a full range of channels.
- Teaches students how to identify problems and develop persuasive solutions in areas of design and the business of fashion.

Kirkland's Home - Merchandising Assistant

Nashville, TN • 06/2020 - Current

- Supports 2 categories including Fragrance and Decorative Accessories.
- Support data entry needs for 2 categories in division including, but not limited to SKU set up, PO entry/maintenance, and overall data accuracy.
- Work collaboratively with my categories via strong verbal and email skills.
- Maintain photo database for SKUs.
- Manage samples ensuring samples are properly tagged and organized.
- Ensure inbound samples are unpacked and stored when samples have arrive.
- Execute all tasks with strong attention to detail.

Kirkland's Home - Merchandise Presentation Sample Coordinator

Brentwood, TN • 05/2018 - 04/2020

- Transport product from SSC to Lab and return them .
- In charge of Event Set Document that goes out to stores.
- Assist Lab Team with Merchandising.
- Participate in special projects.
- Create and manage grids to support merchandise presentation tools and research.
- Keeps track of samples that are being transported.
- In charge of building presentation for Fragrance and Gift Shoppe.

Target Corporation - Visual Merchandiser

Nashville, TN • 07/2009 - 04/2018

- Merchandise Home Innovation, and RTW with VMTL.
- Assists with setting new sales planner throughout the store and softlines adjacency
- Re-merchandise end-caps, via tables, mannequins and trend-runs when stock is low
- Assist in making sure the sales floor is filled and is Brand ready
- Driving sales with great guest service